

MINUTES OF A BUSINESS MEETING OF THE BOARD OF EDUCATION,
NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE
AND WILL COUNTIES, ILLINOIS, HELD AT THE ADMINISTRATION
CENTER, 203 W. HILLSIDE ROAD, NAPERVILLE, IL.
NOVEMBER 17, 2014, AT 7:00 P.M.

- Call to Order President Jackie Romberg called the meeting to order at 6:00 p.m. Board members present: Jackie Romberg, Kristin Fitzgerald, Terry Fielden, Donna Wandke, and Suzyn Price. Mike Jaensch arrived at 6:02 p.m. Absent: Susan Crotty.
- Administrators present were: Dan Bridges, Superintendent; Kaine Osburn, Deputy Superintendent; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer; Bob Ross, Assistant Superintendent for Secondary Education. Also present was attorney Frank Garrett from Robbins Schwartz.
- Closed Session Wandke moved, seconded by Price to go into Closed Session at 6:00 p.m. for consideration of:
1. Discussion of lawfully closed minutes whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
 2. Appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District 5 ILCS 120/2(c)(1).
 3. Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal 5 ILCS 120/2(c)(11).
 4. The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
 5. Collective negotiating matters between the District and its employees or their representatives. 5 ILCS 120/2(c)(2).
 6. Student Disciplinary Cases. 5 ILCS 120/2(c)(9).
- Meeting Opening Price moved, seconded by Wandke to return to Open Session at 7:00 p.m. A voice vote was taken. Those voting Yes: Wandke, Fitzgerald, Romberg, Fielden, Jaensch, and Price. No: None. The motion carried unanimously.
- Meeting Opening Welcome and Mission
- Roll Call Board Members present were: Jackie Romberg, Kristin Fitzgerald, Donna Wandke, Terry Fielden, Mike Jaensch and Suzyn Price. Absent: Susan Crotty.
- Administrators present: Dan Bridges, Superintendent; Jennifer Hester, Chief Academic Officer; Julie Carlsen, Director of Community Relations; Bob Ross, Assistant Superintendent for Secondary Education; Kitty Ryan, Assistant Superintendent for Elementary Education; Tim Wierenga, Assistant Superintendent for Assessment; Carol Hetman, Chief Human Resources Officer; Brad Cauffman, Chief Financial Officer; Roger Brunelle, Chief Information Officer; Steve Mathis, Director of Buildings and Grounds.

Student Ambassador present: Bryce Dunlap, NNHS
Absent: Kyle Hafkey, NCHS

Pledge of
Allegiance

Mary Baum, Principal of Mill Street Elementary School introduced the following students who led the Pledge of Allegiance: Willow Nagai, Tommy Porter, Nathan Kallstrand, Isabella Chew, Vishal Yecamanchili, Olivia Konstantelos, Olivia Duda, Anthony Dik, Brett Grady.

Good News
Recognition

District 203 Mission Maker Award – Baylor Griffin

The District 203 Mission Maker Award is a monthly award given to students who live the district mission in exemplary ways. Superintendent Bridges welcomed Baylor Griffin, Senior at NNHS, who came forward to receive the award. He was nominated by Jeffery Farson, NNHS Director of Student Services. Baylor effortlessly collaborates – and encourages others to join in and participate – is commendable for a late-in-the-game transfer student (Collaborative Worker) His academic and extra-curricular work is definitely QUALITY (producer), and he is a COMMUNITY CONTRIBUTOR (assimilating in to – and improving the culture of – NNHS). Congratulations to Baylor and his family.

NNHS Girls Cross Country Team State Champions

Superintendent Bridges extended congratulations to the NNHS Girls Cross Country Team for winning the IHSA State 3A Girls Cross Country Championship on November 8, 2014 at Detweiller Park in Peoria. Coaches are: Head Coach Dan Iverson, Assistant Coach Anna Kraftson, Assistant Coach Joanna Wilson, Assistant Coach Lauren Krok. Team Members include: Natalie Dunnett, Sarah Schmitt, Kathryn Abe, Kayla Glowacki, Claire Hamilton, Jenny Gibson, Emory Griffin, Ella Guppy, Judy Pendergast, Elly DeTurriss, Emily Hamilton, Anna Mandarino, Abby Sikorcin, Jenny Smith.

Public
Comment
Student
Ambassador
Report

Bryce Dunlap

- Congratulations to the Girls Cross Country Team for winning the State championship.
- Student Government has a grant process to help smaller clubs in the school with finances. A subcommittee decides how much money to give to each club.
- Student Government also helped NNHS TV with the purchase of a special desk to help make videos to promote things like dances, etc.

Written
Communication

Freedom of Information Requests:

- Michelle Youngerman, CBS Chicago request for sports equipment information.
- Michelle Youngerman, CBS Chicago request for sports equipment information II.
- Bob Edmier, Barge Terminal Trucking, Inc. request for contractor information.
- Jim Watts, Union Election Integrity Unit request for staff information.

Superintendent
Staff/School
Reports

Tentative Board Planning Calendar

Superintendent Bridges noted that a tentative calendar of topics to be discussed at upcoming Board meetings through February is available for review in BoardDocs. He noted that this is not an official agenda, but a way to be transparent with the community and provide pertinent information.

FY 2014 Annual Audit

Brad Cauffman noted that in BoardDocs is a summary of information related to the FY 2014 Audit. He reviewed a few areas identified by the auditors where there is room for some improvement and indicated that Board members were welcome to contact him with any questions.

Senate Bill 16 Update

Superintendent Bridges noted that a Focus 203 session was held on Wednesday, November 12 to give an overview of and discuss the impact of Senate Bill 16 if it is passed in its current state. The information that was presented that night is available in BoardDocs for the community's review. Additionally, he has written and sent out a community letter stating the District's position on the bill and will be traveling to Springfield for an Appropriations Committee for Elementary and Secondary Education and the Elementary and Secondary Education Committee joint subject matter hearing to make the District 203 position known. He noted that hopefully the state government will take its time and thoroughly study the bills' impact prior to its passing.

President's
Report

Board President Romberg thanked her colleagues for their dedication and time spent on committee work that is taking place this school year. She noted that alternates have been designated for committees in the event of a calendar conflict.

Board of
Education
Reports

Monthly
Reports

- Treasurer's Statement – The Board received the September Treasurer's Statement.
- Investments – The Board received the September Investment Report as well as an additional Cash and Investment Report.
- The Board received Budget Reports for September.
- The Board received the September Insurance Report.

Action by
Consent

The following items were presented on the Consent Agenda:

1. Bills and Claims from Warrant #393262 through Warrant #394293 totaling \$18,340,710.32 for the period of October 21, 2014 to November 17, 2014.

2. Adoption of the Personnel Agenda

Appointment – Certified (Full Time)

Sarah Swayze, 12/15/14 - 5/28/15, JJHS, Language Arts/Social Science

Appointment – Certified (Part-Time)

Lynne Buehl, November 17, 2014, District, Occupational Therapist (50%)
Nancy Rezek, November 17, 2014, Steeple Run, ELL (50%)
Oscar Sandoval Perez, 11/10/14 – 5/28/15, JJHS, Foreign Language-Spanish (33%)

Leave Of Absence – Certified

Susan Spurny, Full Year 2015/2016, WJHS, 7th Gr Science and Social Studies

Retirement – Classified

Ron Cavanaugh, January 17, 2015, Mill Street, Head Custodian
Michael Brown, December 31, 2014, Transportation, Bus Driver
Gerard Watson, October 31, 2014, Transportation, Bus Driver

Resignation – Classified

Christina Ghiotto, November 14, 2014, LJHS, Special Education Assistant
Susan Brannigan, December 5, 2014, Meadow Glens, Instructional Assistant
Robert Hauge, November 23, 2014, Transportation, Bus Driver
Ernestine Hayes, October 31, 2014, Transportation, Bus Driver

Employment – Classified

Norma Rodriguez, November 17, 2014, DL Assistant, Beebe
Johnell Collins, November 3, 2014, JJHS, Custodian
Shawn Garman, November 13, 2014, Ranch View, Custodian
Dean Baki, November 3, 2014, Scott, Head Custodian
Lea Anderson, November 3, 2014, Transportation, Bus Driver
Michael Bishop, October 29, 2014, Transportation, Bus Driver

Extend Leave Of Absence – Classified

Gillian Brooks, 11/4/14 – 11/28/14, LJHS, Special Education Assistant

3. Board meeting Minutes 10/20/14, 11/3/14
4. Student Disciplinary Cases as Discussed in Closed Session
5. Music Instrument Bid

Jaensch made a motion to approve Bills and Claims from Warrant #394293 totaling \$18,340,710.32 for the period of October 21, 2014 to November 17, 2014. and all other items on the Consent Agenda 1 - 5 as presented with the exception of item 3, Board meeting minutes. Wandke seconded the motion. A roll call vote was taken. Those voting yes: Fielden, Fitzgerald, Wandke, Jaensch, Price and Romberg. No: none. The motion carried.

3. Board meeting Minutes 10/20/14

Jaensch made a motion to approve the Board meeting minutes of 10/20/14. Price seconded the motion. A roll call vote was taken. Those voting yes: Fitzgerald, Fielden, Price, Romberg, Jaensch, and Wandke. No: None. The motion carried.

Board meeting Minutes 11/3/14

Jaensch made a motion to approve the Board meeting minutes of 11/3/14. Fitzgerald seconded the motion. A roll call vote was taken. Those voting yes: Wandke, Romberg, Jaensch, and Fitzgerald. No: None. Abstain: Fielden and Price. The motion carried.

Discussion
Without Action

Five Year Financial Forecast

Brad Cauffman noted that this is the second year the District has teamed up with PMA Financial Network, Inc. (from Naperville) to assist the District in developing and updating its Five Year Financial Projection. As part of this continuing partnership, PMA will provide its custom software called Financial Planning Program (FPP) and a consultant that will input the data and help with the analysis of the data. FPP is a comprehensive, interactive planning process that can be dynamically updated to assist the District in making importation financial decisions, i.e., budget planning, tax levy determination, scenario analysis (what if's) and trend analysis. The Board was provided with detailed reports and PMA's summary, which were also shared with the Citizen Finance Advisors Committee earlier in November. He reviewed some data elements that drive the annual financial report and gave an overview of assumptions and state aid. Additionally, he reviewed the sensitivity analysis noting that the District is financially sound. He provided 3 scenarios with different assumptions. Board members requested a fourth scenario that included debt service levy abatement for the current year and not going forward. The projections will become the basis of the 2015 – 2016 Budget as well as the 2014 Tax Levy discussion. The 5 Year Financial Forecast will be revisited at the December 1, 2014 Board of Education meeting.

2014 Tax Levy Determination

Brad Cauffman noted that Annually the District sets a tax levy, which provides the District with more than 84% of its total revenue. The setting of the annual tax levy is governed by The Truth in Taxation Law (the "Act"), School Code and Property Tax Code and Property Tax Extension Limits Law (PTELL). Each of these laws has specific requirements that must be followed. He reviewed the highlights of the requirements. The final levy must be adopted and filed with the County Clerk on or before the last working Tuesday in December, which is December 30, 2014 this year. Recommendation is to levy the full 1.5%, which is the inflation rate, and not abate the debt service levy. The debt service levy abatement would be reconsidered in March 2015 when more is known about state revenues. The impact to a tax payer with an average \$375 thousand dollar home would be an increase of approximately \$105.00. The Board will take action at the December 15, 2014 Board meeting.

The following timetable will satisfy the requirements of the above laws:

November 17, 2014	Estimate the tax levy.
December 15, 2014	Adopt the 2014 tax levy.
December 30, 2014	Last date to file levy with County Clerk

Discussion With
Action

eLo Update and New Courses

Superintendent Bridges noted that an update was given and new courses reviewed at the last Board meeting. There was no additional information. Fitzgerald made a motion to approve the eLo Update and New Courses as presented. Price seconded the motion. A roll call vote was taken. Those voting yes: Price, Romberg, Fitzgerald, Fielden, Wandke, and Jaensch. No: None. The motion carried.

Summer School 2015

Superintendent Bridges noted that at the last Board meeting, Kaine Osburn

reviewed the summer school courses for 2015. There is no additional information.

Fitzgerald made a motion to approve the proposals for Summer School 2015 as presented. Price seconded the motion. A roll call vote was taken. Those voting yes: Fielden, Price, Wandke, Jaensch, Romberg, and Fitzgerald. No: None. The motion carried.

New Business

Old Business

Upcoming
Events

Team NEF marathon runners raised \$17,000.

- Thanksgiving Holidays – Thursday, November 27 and Friday, November 28.
- Board of Education Meeting, Monday December 1, 2014.

Adjournment

Price made a motion to adjourn the meeting at 8:13 p.m. Wandke seconded the motion. A unanimous voice vote was taken and the motion carried.

Approved

December 15, 2014

Jackie Romberg, President
Board of Education

Ann N. Bell, Secretary
Board of Education